



Meeting Minutes – by Kathy

AGENDA

Norwich & District Skating Club Annual General Meeting March 30, 2026, Location: Arena Blue Line Room

Present: Kathy McSpadden, Kathryn Doan , Jennifer Koster, Stephanie Homewood, Abby Crombez, Sarah Hallock, Sarah Godelie, Carrie Butterworth, Stephanie Gilmore, Teresa VanWyk, Alicia Nobbs, Lauren Habegger, Melissa Jurenas, Amy Panschow, Cephas Panschow, Laura VandeBrink, Michelle Pass, Mike Pass, Michele Jarvis, Mel Talbot, Kathryn Peter, Melissa Pike, Angie Simpson, Roz Lammens, Carissa Maguire,

Call to Order Meeting – 7:07pm

Call to order by Jen Koster, President

Minutes from AGM 2025

Motioned by Shannon Wilson, to approve minutes, seconded by Teresa–
Carried

Treasurer’s Report – Steph Gilmore

Key points:

Test day income should be higher but currently shown as less because Uplifter categorizes it under registration – will fix.

Carnival income - broken into more categories this year to show where we are getting income specifically.

Carnival income similar to last year. We did have extra programs this year as we did not sell any at the Dress rehearsal this year– to consider selling at dress rehearsal next year

50/50 draw income was up this carnival. Admission sales were down vs. last year slightly (less pre-cans participating maybe?). Snack table down slightly and sponsorship income was slightly down (many local businesses are inundated with sponsorship requests in general).

Small loss on carnival -596.09

Investments were made this year categorized under miscellaneous which was for a spinner + shipping for off-ice training. (\$3,308.61)



Sarah mentioned that we need a harness for the spinner for it to be used safely. Teresa is still in talks with the installation company – we are hoping to get the ok to use it in the Blue Line room . Once we get confirmation then we will order the harness.

GIC's – we had 2 come due this year board voted to use a portion of these funds for : approved \$2500 to go to Carnival for costumes, \$3000 for spinner

Another \$17,021 GIC came due – we locked in \$10,000 into a 3 year GIC. Remaining balance into a 1 year GIC if there is an emergency that we need to access funds for.

There is Approx \$40,000 in our day to day bank account – do have some cheques to come out – not quite year end.

Overall, We are less in the red then less year. (approx. -\$8,228.76)

Question about operating in a loss 2 years in a row – ice costs increased significantly and not notified in time for registration 2 years ago – we are adjusting slowly an increase in fees in approved and manageable increments each year.

Question on how to increase your profit on fundraising (costs are high but our profit percentage is low) – we are always looking at alternative fundraising options that are less work intensive – if there are ideas, please bring forward to board as we are always evaluating fundraising options.

Sponsorships – some local businesses not asked, others are choosing not to sponsor. We are open to more sponsorships – idea to email club members to ask for people/businesses we can contact next year.

First year using uplifter overall went well – but we are still using e-transfers and cheques for payments – should we consider having all payments through uplifter? Discussion around difficulty processing fundraising in uplifter. To discuss further and see about how we can use Square (tap) for some payments.

Approval of treasurers' report – Motion to accept (knowing we have a few final cheques coming out still) by Shannon, 2nd by Melissa J. – passed



Confirmation of Action taken By Executive

No questions.

Appointment of Auditor Tim Thomson from Thompson & Goosens

Motioned to appoint Tim Thomson from Thompson & Goosens as auditor

Motioned by Alicia, 2nd by Sarah G. - Carried

Board of Directors Election

Executive Roles (voting):

President – Kathryn Doan– : Nominated by Teresa VanWyk, 2nd by Steph G.- Carried

VP - Abby Crombez: Nominated by Lauren, 2nd by Melissa J. – Carried

Past President – Jen Koster

Secretary – Shannon Wilson, Nominated by Abby, 2nd by Kathy,– Carried

Treasurer – Steph Gilmore : Nominated by Melissa, 2nd by Kathy - Carried

Board Positions

1 open board position, 1 nomination – Kathryn Peter – no vote needed.

Welcome 😊

Board Chairperson & Committees

Carnival Chairpersons – co-chairs Teresa VanWyk & Lauren Habbeger

Committee members – Roz Lammens

Fundraising & Volunteer Hours – Laura VandeBrink

Committee members – Angie S.

Registration – Abby Crombez

Committee Members – Sarah G.

Special Event Rep – Lauren H., & Kathryn P.

Committee Members –

Assessment Coordinator – Jen Koster

Committee Member – Kathy M., Angie

Pro-Ice Chair – Michelle Pass

Committee Members – Steph, Roz

Social Media & Communications – Melissa Jurenas

Committee Member – Roz, Kathy

Can Skate Rep – Lauren

Skate Ontario Rep – Rossilind Lammens



New/Other Business

Email confirmation came today that NDSC was awarded a Star 1-4 competition next year.

Competition committee – Alicia, Angie, Karen Dropko, Sarah G.

Thank you to Teresa for past president service and thank you to Jen Koster

Next AGM Meeting : April 2027 (after carnival)

Adjournment : 7:55 pm

Motioned by Teresa, 2nd by Shannon – Carried